

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE COMMITTEE OF THE WHOLE
TUESDAY OCTOBER 8TH 2024 At 6:30pm
MEETING HELD VIA ZOOM**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Sharon Gadoury-East, Councilors Trudy McDonald Pam Newell, Ken Olson , Jo-Anne Cartner, Shelly Church, Mike Cole.

Regrets: nil

Staff: Jaime Allen, Clerk-Treasurer,
Laurel Gadoury, Deputy.-Treasurer, Deputy- Clerk

Public: nil

Press: nil

1. Mayor Gadoury-East called meeting to order at 6:30pm and welcomed everyone.

2. Adoption of the agenda as circulated

Resolution No.: 24/145

Moved By: Jo-Anne Cartner

Seconded By: Trudy McDonald

Be it resolved that October 8th 2024 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST(NIL)

4. Adoption of the Minutes

Resolution No.: 24/146

Moved By: Jo-Anne Cartner

Seconded By: Pam Newell

Be it resolved that the minutes of the committee of the Regular and in camera Council meeting held September 24th 2024 be adopted as circulated by the Clerk.

CARRIED

5. DELEGATION: nil

6. CORRESPONDENCE:

Information Items

Resolution No. 24/147

Moved By: Jo-Anne Cartner

Seconded By: Ken Olson

Be it resolved that the following Information Items be noted and filed:

1. Latchford drinking water system report.
2. DTSSAB 2024 2nd quarter report.
3. Forestry Day tour Temiskaming Shores and area.

CARRIED

7.

Items Discussed:

1. Council discussed having a pumpkin carving contest on October 26th at the Community Center and a colouring contest. Will advertise the two contests and for candy donations
2. Council discussed a resident's concern regarding water rate increase for multi-residential units and Council decided that it would not be fair to other multi residential user to give one user a reduced rate. Letter to be sent to the resident regarding this.

8.

BYLAWS:

Confirming Bylaw

By-Law NO. 24/027

Resolution No. 24/148

Moved By: Trudy McDonald

Seconded By: Jo-Anne Cartner

Be it resolved that By-Law No 24-026 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for Committee of the whole Council meeting held October 8th 2024. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

CARRIED

9. **ADJOURN**

Resolution No. 24/149


Moved By: Jo-Anne Cartner

Seconded By: Pam Newell

Be it resolved that Council now adjourn at 7:07 p.m. until the next regular meeting or call from the Mayor.

CARRIED

Dated at Latchford this 8th day
of October 2024.



Mayor, Sharon Gadoury-East.



Clerk-Treasurer, Jaime Allen.

Public Works Report October 2024.

OCT - 3 2024

Hello everyone,

Received a quote for some new pieces of gym equipment. I will be working with Jaime to hopefully submit some grant applications and see if we can obtain some funding.

Water distribution maintenance will be the week of the 21st. This will involve valve turning and hydrant flushing.

The rec center floors are tentatively scheduled for the 19th. The building will be closed to the public when the floors are being done. Notices will be posted .

Lower boat dock is in for the season.

Beach washrooms and campground will be winterized sometime after the Thanksgiving weekend.

Working on the last grass cutting of the season.

Spruced up the monuments at the veteran's park and the cenotaph.

Will be going over winter equipment at the end of the month. Everything was in good working order when I put them to bed for the summer so I expect no surprises.

Miller was in and repaired a few street lights. Both were fuse issues so no major cost to the repair.

Will be repairing hydrant 4 this month also.

The oil tank in the fire hall is due for inspection. The tank expires in 2025 . This means it must be replaced! Grants will no longer fill the tank.

The furnace was made in 2005. It's at the end of its life also.

I have the Heatman coming to give some options.

I think the only sensible option is to install a propane furnace.

The tank is currently full and will last for a few months. There is no panic

That's all for this month

Description	Notes
Bear Island WTP X1 Trip.	Maintenance Contract -calibrations – Lab instruments
Filter 2 Repair & Media Replacement	*Taken out of Service -Maintenance has been completed. -Media (x2 Skids) has been installed in Filter 2. -Performing Backwashes on Media – Prep for super chlorination and sampling – should be back in service Mid October.
<p>*We have received the Final copy of the new ECA, and the new ECA has now been officially implemented.</p> <p>Sampling Frequency will go from monthly to weekly with additional parameters to monitor.</p> <p>We have gone from the original 1974 certificate of Approval to the new 2024 ECA</p> <p>**New chain of custodies for new sampling requirements have been created in advance – Prep for new ECA implementation.</p>	<p>*New sample line has been installed in Sewage Pump Station chamber. New Countertop with sink has been installed in sampling shack. Water system (Pump with water jug) has been installed at SPS. Water and sink are required for sanitary reasons (Raw Sewage).</p> <p>The autosampler has been assembled, and installed at the Sewage pumping station. – working well</p> <p>Notice to Director (MOECP) We have notified the Director as required by the new ECA, that the chlorine system has been switched off, and that the new UV Disinfection system is now in operation</p> <p>New Weekly sampling procedures have begun. So far, our E-coli sampling has been good – The UV Disinfection system is doing its job</p>

	quite well.
July Quarterly samples – Exceedance on HAA's	<p>We are making process adjustments to lower our organics TOC/DOC. **We are Taking weekly TOC/DOC samples.</p> <p>Next quarterly THM/HAA samples in Oct.2024</p>
<p>Latchford DWS: Surprise Inspection</p> <p>**Municipal Counsel Action Item</p> <p>*I will require a copy of the new bylaw for the next MOE Inspection.</p>	<p>-Detailed WTP Inspection Aug 7/24 -Inspection went well with only 1 action item.</p> <p>Recommendation: Municipal Bylaw needs to be created limiting Fire Hydrant access solely to Municipal Staff and Fire department.</p>
Sewage Treatment Plant – U.V. Disinfection System	<p>The UV System is now in service. The new weekly sampling for e-coli has indicated a substantial decrease in e-coli. – The new disinfection system is working well and doing its job.</p> <p>Chlorine system has been de-commissioned. No longer in service. We no longer have to take chlorine residuals as we are no longer chlorinating.</p>
<p>SCADA System Maintenance</p> <p>*Claudel recommended budgeting for an upgrade from windows 10 to windows 11.</p> <p>Windows 10 is becoming obsolete and will no longer be supported. This upgrade will be required within the next couple years. In discussions it will cost</p>	<p>We had a scada computer system glitch. I had Claudel from STROMA Engineering dial in and perform some cleanup on our computer as well as performed system updates. Periodic maintenance is required to</p>

approx. \$2000.00 and should be done next year.	maintain proper operation.